



# KHYBER PAKHTUNKHWA CULTURE & TOURISM AUTHORITY



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Dated: 17<sup>th</sup> May, 2023

## MINUTES OF MEETING OF PRE BID FOR PROCUREMENT OF Trophies & Promotional Material

The subject meeting was held on **16-05-2023 (Tuesday) at 03:00 pm**, in the Conference Room of Khyber Pakhtunkhwa culture & Tourism Authority.

**CHAIRD BY:** General Manager Planning & Marketing, KPCTA  
**IN ATTENDANCE:** Manager Procurement, KPCTA  
Specialist Contract Management, KPCTA  
Deputy Manager IT & Data Base, KPCTA  
Specialist Procurement, KPCTA

### **AGENDA:**

Agenda of the meeting was to address the bidders' concerns regarding Procurement of trophies & Promotional Materials.

### **PROCEEDINGS:**

After recitation from the Holy Quran, the chairman welcomed the participants of the meeting and briefly discussed the above agenda:

The following queries were raised by the bidders.

1. Clarifications on the quantities at Serial no 17 & 22 of shedule of requirement and contract agreement form
2. Fabric of player shirts & promotional Shirts
3. Colour picture of the P-Cap on serial no 24 of the shedule of requirement.
4. Delivery time of the items after receiving of work order.

### **DECISIONS:**

As per schedule of requirement of bid solicitation document on page 42 following amendments/ clarifications were recommended by the committee:

1. Quantities mentioned at Serial no 17 at page 42 of the schedule of the requirement i.e Man of the match trophy (Famous Trophy) will be read as 08 instead of 10 whereas quantities mentioned at Serial no 22 at page no 42 of the schedule of the requirement i.e player shirts will be read as 120 instead of 172.
2. The specification of player shirts on serial no 22 of the schedule of the requirement will be read as  
**Player shirts**  
Fabric: Jersey  
Quality Cotton 70% Mix Polyester 30%  
With front and back one color, full printing  
Size: large & Extra large

Whereas specification of promotional shirts on serial no 23 of the schedule of the requirement as

**Promotional Shirt**  
Fabric: Micro Interlock  
Quality Cotton 60% Mix Polyester 40%  
With front and back four color, full printing  
Size: Medium, large & Extra large

3. Color picture of the p-cap will be available at KPCTA office and will be provided on the request of the vender.
4. Supply shall be made within 15 days from the date of signing of the contract

All the bidders were informed that other than the above all the terms and conditions, specifications, rules and clauses of bid solicitation document shall remain same.

The meeting ended with mutual vote of thanks from the chair.